



NATIONAL FOOD RESERVE AGENCY

REQUEST FOR BIDS (RFB)

TENDER NO.: NFRA/01/2026

SUPPLY AND DELIVERY OF NON-GMO WHITE MAIZE GRAIN TO THE NATIONAL FOOD RESERVE AGENCY (NFRA)

Issue Date: 13th June 2026

1. INTRODUCTION

The National Food Reserve Agency (NFRA) is a Trust established by the Government of Malawi with the mandate of managing the Strategic Food Reserve to ensure national food security.

NFRA has secured funding for the procurement of Eighty-Six Thousand Five Hundred Metric Tonnes (86,500 MT) of locally sourced Non-Genetically Modified Organism (Non-GMO) White Maize Grain for replenishment of the Strategic Grain Reserve.

NFRA therefore invites sealed bids from eligible suppliers for the supply and delivery of Non-GMO White Maize Grain to designated NFRA depots throughout Malawi.

2. QUANTITY REQUIRED AND DELIVERY DESTINATIONS

NFRA requires a total quantity of 86,500 Metric Tonnes (MT) of Non-GMO White Maize Grain.

The quantities required at each depot are as follows:

Delivery Depot	Required Quantity (MT)
Kanengo Depot (Lilongwe)	40,000
Luchenza Depot (Thyolo)	14,000
Limbe Depot (Blantyre)	3,500
Bangula Depot (Nsanje)	3,000
Mangochi Depot	10,000
Kazomba Depot (Mzimba)	3,000

Mzuzu Depot	10,000
Karonga Depot	3,000
Total	86,500

The above quantities represent NFRA's delivery requirements and do not constitute separate procurement lots.

Bidders may offer any quantity of maize available for supply and shall indicate:

- Quantity available for supply;
- Location of the maize stocks;
- Unit price per Metric Tonne;
- Total bid value;
- Preferred delivery depot(s);
- Expected delivery period.

NFRA reserves the right to allocate delivery destinations and quantities to successful bidders based on operational requirements.

3. MAIZE QUALITY SPECIFICATIONS

All maize grain offered shall comply with the following minimum quality requirements:

Specification	Requirement
Production Seasons	2025 and 2026
Moisture Content	Maximum 12.5%
Broken Grains	Maximum 3%
Shriveled Grains	Maximum 1%
Weevilled Grains	Maximum 1%
Grains of Other Colour	Maximum 2%
Extraneous Matter and Trash	Maximum 0.3%
Rotten/Moulded Grains	Maximum 1%
Germinated Grain	None
Contaminants	None
Live Insects	None
GMO Content	Not Permitted

NFRA reserves the right to collect samples and undertake laboratory analysis at any stage of the procurement process. Any maize found not to conform to the prescribed quality standards shall be rejected at the supplier's cost.

4. ELIGIBILITY REQUIREMENTS

Interested suppliers shall meet the following minimum requirements:

- (a) Be legally registered to conduct business in Malawi;
- (b) Possess a valid Taxpayer Identification Number (TPIN);
- (c) Possess a valid Tax Clearance Certificate;
- (d) Possess a valid PPDA Certificate
- (e) Demonstrate experience in the supply of maize grain or related agricultural commodities;
- (f) Demonstrate ownership, possession or legal control of the maize stocks being offered;
- (g) Demonstrate the financial and logistical capacity to deliver the quantities offered within the stipulated delivery period.

5. EVALUATION CRITERIA

Responsive bids shall be evaluated using the following criteria:

Criteria	Weight
Compliance with Quality Specifications	30%
Verified Stock Availability	30%
Experience in Grain Supply	15%
Financial and Logistical Capacity	15%
Tax Compliance	10%
Total	100%

Only bidders meeting the minimum technical and commercial requirements shall proceed to further evaluation and due diligence.

6. MANDATORY PHYSICAL VERIFICATION AND STOCK CONFIRMATION

Prior to contract award, NFRA shall conduct mandatory physical verification of maize stocks offered by bidders. The verification process may include confirmation of the existence of the maize stocks; determination of actual quantities available; collection of samples for quality testing; and any other due diligence procedures deemed necessary by NFRA. Only quantities physically verified and confirmed by NFRA shall be eligible for contract award.

7. REQUIRED BID DOCUMENTS

Interested suppliers shall submit the following documents:

- (a) Application letter expressing interest in supplying maize grain;
- (b) Completed price schedule indicating:
 - Quantity offered;
 - Stock location;
 - Unit price per Metric Tonne;
 - Total bid price;
 - Preferred delivery depot(s);
 - Expected delivery period;
- (c) Certificate of Incorporation or Business Registration Certificate;
- (d) Valid TPIN Certificate;

- (e) Valid Tax Clearance Certificate;
- (f) Valid PPDA Certificate
- (g) Documentary evidence of previous supply experience;
- (h) Documentary evidence of financial capacity;
- (i) Documentary evidence demonstrating ownership, possession or access to the maize stocks being offered;
- (j) Any other supporting information relevant to the bid.

8. DELIVERY PERIOD

Successful bidders shall deliver the awarded quantities within three (3) weeks from the date of contract signature or issuance of a Purchase Order, unless otherwise agreed by NFRA.

NFRA reserves the right to issue delivery schedules specifying quantities and delivery points.

9. AWARD OF CONTRACTS

NFRA reserves the right to:

- (a) Award contracts in whole or in part;
- (b) Award quantities that are lower than those offered by a bidder;
- (c) Distribute awards among multiple suppliers;
- (d) Determine the quantities to be awarded to individual suppliers based on:
 - Verified stock availability;
 - Compliance with quality specifications;
 - Evaluated price;
 - Delivery capability;
 - Supply risk considerations;
 - Need to promote competition and broad market participation;
 - Operational requirements of the Strategic Grain Reserve.

To promote competition, ensure security of supply and facilitate efficient aggregation of maize stocks, NFRA reserves the right to limit the quantity awarded to any individual supplier.

10. PAYMENT TERMS

Payment shall be made in accordance with the terms and conditions of the resulting contract following:

- (a) Successful delivery;
- (b) Inspection and acceptance of the maize;
- (c) Submission of valid invoices and supporting documentation.

11. BID VALIDITY

Bids shall remain valid for a period of sixty (60) days from the bid submission deadline.

12. SUBMISSION OF BIDS

Completed bids must be enclosed in sealed envelopes clearly marked:

"TENDER NO. NFRA/01/2026 – SUPPLY AND DELIVERY OF NON-GMO WHITE MAIZE GRAIN"

and addressed to:

The Chairperson
Internal Procurement and Disposal of Assets Committee
National Food Reserve Agency
Kanengo Silos Complex
Private Bag B450
Lilongwe 3

Bids must be received not later than 10:00 hours on 26th June 2026.

Late bids shall not be accepted.

13. RESERVATION OF RIGHTS

NFRA reserves the right to accept or reject any bid, annul the procurement process, reject all bids, or vary quantities required at any time before contract award without incurring any liability to bidders.

14. CLARIFICATIONS

For clarification purposes only, interested bidders may contact:

Telephone: 0999 285 808